

## NEWSLETTER ADVERTISING RATES

Advertising space is available in The Talewinds on a space available basis and subject to the approval of the Kingdom Chronicler. Ad sizes and monthly rates are as follows. Event flyers for official SCA events are complimentary. Make checks payable to "SCA Inc., Kingdom of Trimaris."

<b>Quarter Page:</b>	7 1/2"W x 2 1/2"H OR 3 5/8"W x 4 7/8"H	<b>\$35</b>
<b>Half Page:</b>	7 1/2"W x 4 7/8"H OR 3 5/8"W x 10"H	<b>\$60</b>
<b>Full Page:</b>	7 1/2"W x 10"H	<b>\$115</b>

## EVENT FINANCIAL POLICIES

- All returned checks will be subject to a \$20 fee.
- Anyone who does not pay for their site registration by the time registration closes at an event will be considered to have spent the entire weekend with feast and shall be charged accordingly.
- Anyone who does not pay their event fees, or uses NSF checks to do so, will not be permitted to attend events until all fees are paid in full.
- Requests for refunds must be in writing and received (3) days in advance for a full refund. Requests made at the event will be refunded the site registration amount only. Refund requests will be accepted no later than (20) days after the close of the event.
- SCA & Kingdom policies apply to Children and Family site fees (no family more than 3 adult site fees; children 12 and under are exempt from site fee).

## EVENT ANNOUNCEMENTS SUBMISSION CHECKLIST

Event announcements need to be submitted as a standard text listing containing the required information. Announcements should be submitted as early as possible to allow for corrections and more advertising for your event. Announcements must be created following the checklist below. This checklist is intended as an aid in the proper submission of event announcements. All event announcements at which any official business will occur **must** contain the following information:

- Name event and the sponsoring group.
- Date of the event.
- Event site location including name and address.
- Time the event site opens and closes to the public.
- Registration open and closing times.
- Name (mundane and SCA) mailing address, e-mail address, and telephone number of the Reservation Steward.
- Name (mundane and SCA), e-mail address, and phone number for the Event Steward
- Site registration pricing and payment information.
- OPTIONAL: Description of the event activities.

In order to comply with Kingdom Laws and Policies, unless otherwise stated, the following standard event policies will automatically apply to all events submitted and held within the Kingdom of Trimaris.

- No family shall pay more than the equivalent of three (3) adult site fees. Family is defined as adults and their minor children. This applies to site fees only and does not include feast or cabin space.
- Unless otherwise noted, The site fees for children 12 and under are free.
- The SCA member discount for site registration shall not exceed \$5 per person.

Event announcements should be reviewed and submitted by the Seneschal of the sponsoring group to [chronicler@trimaris.org](mailto:chronicler@trimaris.org)

SCA Corporate announced a price increase for non-members to \$10.